

FOIA Marker

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Records Management, White House Office of

Subject Files - FE010 (Records & Archives)

Stack:	Row:	Sect.:	Shelf:	Pos.:	FRC ID:	Location or Hollinger ID:	NARA Number:	OA Number:
W	10	6	4	2	11040	23903	11951	11813

Folder Title:

447208

Withdrawn/Redacted Material

The George W. Bush Library

DOCUMENT NO.	FORM	SUBJECT/TITLE	PAGES	DATE	RESTRICTION(S)
001	Memorandum	ORM Website - To: Brett Kavanaugh - From: Terry Good	1	03/15/2001	P5;

COLLECTION TITLE:

Records Management, White House Office of

SERIES:

Subject Files - FE010 (Records & Archives)

FOLDER TITLE:

447208

FRC ID:

11040

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
- P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

Deed of Gift Restrictions

- A. Closed by Executive Order 13526 governing access to national security information.
- B. Closed by statute or by the agency which originated the document.
- C. Closed in accordance with restrictions contained in donor's deed of gift.

Freedom of Information Act - [5 U.S.C. 552(b)]

- b(1) National security classified information [(b)(1) of the FOIA]
- b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
- b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

Records Not Subject to FOIA

Court Sealed - The document is withheld under a court seal and is not subject to the Freedom of Information Act.

Withdrawal Marker

The George W. Bush Library

FORM	SUBJECT/TITLE	PAGES	DATE	RESTRICTION(S)
Memorandum	ORM Website - To: Brett Kavanaugh - From: Terry Good	1	03/15/2001	P5;

**This marker identifies the original location of the withdrawn item listed above.
For a complete list of items withdrawn from this folder, see the
Withdrawal/Redaction Sheet at the front of the folder.**

COLLECTION:

Records Management, White House Office of

SERIES:

Subject Files - FE010 (Records & Archives)

FOLDER TITLE:

447208

FRC ID:

11040

OA Num.:

11813

NARA Num.:

11951

FOIA IDs and Segments:

2018-0011-P

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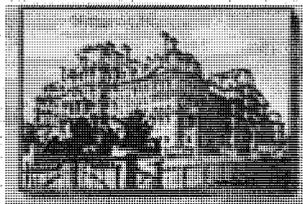
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Frequently Asked Questions

- [What is a record?](#)
- [What is a Presidential Record?](#)
- [What is Records Management?](#)
- [Are Vice-Presidential Records different than Presidential Records?](#)

What is a record?

As defined in 44 U.S.C. Section 3301, records are: "all books, papers, maps, photographs, machine readable materials, or other documentary materials, regardless of physical form or characteristics, made or received by an agency of the United States Government under Federal law or in connection with the transaction of public business and preserved or appropriate for preservation by that agency or its legitimate successor as evidence of the organization, functions, policies, decisions, procedures, operations, or other activities of the Government or because of the informational value of data in them."

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What is a Presidential Record?

The term "Presidential records" means documentary materials, or any reasonably segregable portion thereof, created or received by the President, his immediate staff, or a unit or individual of the Executive Office of the President whose function is to advise and assist the President, in the course of conducting activities which relate to or have an effect upon the carrying out of the constitutional, statutory, or other official or ceremonial duties of the President. (44 U.S.C. § 2201)

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What is Records Management?

Records Management are the managerial activities involved with respect to records creation, records maintenance and use, and records disposition in order to achieve adequate and proper documentation of the policies and transactions of the Federal Government and effective and economical

management of agency operations.

[44 U.S.C. § 2901](#) [Top of the page](#)

Are Vice-Presidential Records different than Presidential Records?

Vice-Presidential records shall be subject to the provisions of this chapter in the same manner as Presidential records. The duties and responsibilities of the Vice President, with respect to Vice-Presidential records, shall be the same as the duties and responsibilities of the President under this chapter with respect to Presidential records. The authority of the Archivist with respect to Vice-Presidential records shall be the same as the authority of the Archivist under this chapter with respect to Presidential records, except that the Archivist may, when the Archivist determines that it is in the public interest, enter into an agreement for the deposit of Vice-Presidential records in a non-Federal archival depository. Nothing in this chapter shall be construed to authorize the establishment of separate archival depositories for such Vice-Presidential records.

(44 U.S.C. Chapter 22 § 2207)

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March 1, 2001

MEMORANDUM FOR: BRETT KAVANAUGH
ASSOCIATE COUNSEL

FROM: TERRY GOOD 
OFFICE OF RECORDS MANAGEMENT

RE: OFFICE OF RECORDS MANAGEMENT WEBSITE

ORM has designed a webpage for the EOP website. Markus Most of our office, working in conjunction with Mike Lingenfelter of OA, has created this modern day billboard.

The internal design phase is finished. We are now ready for outside review and comment. We would be pleased to receive your comments and suggestions. We understand that White House Counsel also must review it. Finally, it must pass OA Counsel's review.

We believe that this new medium allows us to reach out to the White House staff in a more informative way. Further, by employing the "Electronic Request Form," White House staff can more quickly ask for documents/information and receive responses. We don't see any downsides.

At the moment, access to the prototype can be gained by selecting:

- a) "Netscape" on your monitor screen
- b) typing "www.eop.gov/ORM"

If you wish, you may now use the "Electronic Request Form" to test this means of communication.

Hopefully, it will meet with your approval.

APPROVE ✓ LET'S TALK _____

CC: Harriet Miers
John Gardner

February 15, 2001

MEMORANDUM FOR: HARRIET MIERS
JOHN GARDNER

FROM: TERRY GOOD

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