



Inventory for FOIA Request 2016-0383-F

Records on Meeting between President George W. Bush and Prime Minister Silvio Berlusconi of Italy on January 30, 2003

Extent

4 folders, approximately 232 pages / 447 assets

Access

Collection is open to all researchers. Access to George W. Bush Presidential Records is governed by the Presidential Records Act (PRA) (44 USC 2201) and the Freedom of Information Act (FOIA) (5 USC 552, as amended) and therefore records may be restricted in whole or in part in accordance with legal exemptions.

Copyright

Documents in this collection that were prepared by officials of the United States government as part of their official duties are in the public domain. Researchers are advised to consult the copyright law of the United States (Title 17, USC) which governs the making of photocopies or other reproductions of copyrighted material.

Provenance

Official records of George W. Bush's presidency are housed at the George W. Bush Presidential Library and administered by the National Archives and Records Administration (NARA) under the provisions of the Presidential Records Act (PRA).

Processing by

Staff Archivists, 2019. Previously restricted materials are added as they are released. Last Modified: 07/10/2020

Scope and Content

The materials in FOIA 2016-0383-F are a selective, not necessarily all inclusive, body of documents responsive to the topic of the FOIA. Researchers should consult the archivist about related materials.

FOIA 2016-0383-F requested materials related to the meeting of President George W. Bush and Prime Minister Silvio Berlusconi of Italy on January 20, 2003.

This FOIA primarily contains agendas for the visit of Prime Minister Silvio Berlusconi of Italy, guests lists, schedules for President George W. Bush and First Lady Laura Bush, briefings for events, phone logs, printed emails, Worker and Visitor Entry System (WAVES) records, press briefing transcripts, menus, printed webpages, fax cover pages, routine memoranda, points to be made in press remarks with Prime Minister Berlusconi, memoranda discussing proper forms of

address for Prime Minister Berlusconi, and a memorandum discussing routine details of the meeting and lunch with Prime Minister Berlusconi. Electronic records consist of numerous copies of an emailed pool report that briefly describes the meeting.

Please note that a portion of classified records related to this request has not yet been processed. Additional records will be provided as they become available.

System of Arrangement

The materials in FOIA 2016-0383-F are a systematic body of documents responsive to the topic of the FOIA. Researchers should consult an archivist about related materials.

Documents responsive to this FOIA were found in these collection areas – Staff Member Office Files and George W. Bush Presidential Electronic Records.

Staff Member Office Files are maintained at the folder level by staff members within their individual offices and document all levels of administration activity.

Staff Member Office Files are processed at the folder level, that is, individual documents are not selected and removed from a folder for processing. While this method maintains folder integrity, it frequently results in the incidental processing of documents that are not wholly responsive to the subject area.

The Executive Office of the President (EOP) instance of the Electronic Records Archive (ERA) contains electronic records created or received by President George W. Bush. These records are stored in Search and Access Sets (SAS) that represent their originating computer program, such as Exchange Email or the Worker and Visitor Entry System (WAVES). In addition to records captured from the White House's electronic systems, EOP-ERA also contains records from the home and shared drives used by White House staff.

The following is a list of electronic search results lists (SRLs) and folders processed in response to FOIA 2016-0383-F:

George W. Bush Electronic Records

ARMS contains 224 assets.

Exchange contains 223 assets.

George W. Bush Textual Records

Box 1

Staff Member Office Files

Appointments and Scheduling, White House Office of

Presidential Daily Diary Backup

01/30/2003

National Security Council – European Affairs

Directorate Chron Files

Memcon with Prime Minister Silvio Berlusconi of Italy – Meeting and Lunch,
01/30/2003

Social Office, White House

Fenton, Catherine (Cathy) – Chron Files

Luncheon in Honor of Italian Prime Minister, Silvio Berlusconi, 01/30/2003 [1]

Luncheon in Honor of Italian Prime Minister, Silvio Berlusconi, 01/30/2003 [2]

Container List for Previously Opened Folders:

Appointments and Scheduling, White House Office of Presidential Daily Diary

01/30/2003

2014-0098-F

National Security Council – Records and Access Management,

PRS Chron Files

300817

2014-0227-F[1]

Memcons and Telcons

Memcon with Prime Minister Silvio Berlusconi of Italy, 01/30/2003

2014-0227-F[1]