



## **Inventory for FOIA Request 2016-0413-F**

### **Meeting between President George W. Bush and Estonian Prime Minister Siim Kallas on September 4, 2002**

#### **Extent**

9 folders, approximately 602 pages / 635 assets

#### **Access**

Collection is open to all researchers. Access to George W. Bush Presidential Records is governed by the Presidential Records Act (PRA) (44 USC 2201) and the Freedom of Information Act (FOIA) (5 USC 552, as amended) and therefore records may be restricted in whole or in part in accordance with legal exemptions.

#### **Copyright**

Documents in this collection that were prepared by officials of the United States government as part of their official duties are in the public domain. Researchers are advised to consult the copyright law of the United States (Title 17, USC) which governs the making of photocopies or other reproductions of copyrighted material.

#### **Provenance**

Official records of George W. Bush's presidency are housed at the George W. Bush Presidential Library and administered by the National Archives and Records Administration (NARA) under the provisions of the Presidential Records Act (PRA).

#### **Processing by**

Staff Archivists, 2019. Previously restricted materials are added as they are released. Last Modified: 07/13/2020

#### **Scope and Content**

The materials in FOIA 2016-0413-F are a selective, not necessarily all inclusive, body of documents responsive to the topic of the FOIA. Researchers should consult the archivist about related materials.

FOIA 2016-0413-F requested materials related to a meeting between President George W. Bush and Estonian Prime Minister Siim Kallas on September 4, 2002.

This FOIA primarily contains draft and final schedules, briefings, press gaggles, letters, NSC Profile Sheets, routing forms, routine memoranda, meeting participant lists, fax cover sheets, and other administrative documents. There are schedules and briefings for all activities of President George W. Bush on September 4, 2002. A thank you letter from President George W. Bush to

Prime Minister Kallas and a copy of a photograph of President George W. Bush and Prime Minister Kallas are also included.

The electronic records in this FOIA consist of press briefings, press gaggles, schedules, schedule proposals, calendars, articles, and Worker and Visitor Entry System (WAVES) requests and appointment information. Much of the material relates to the August 12, 2002 announcement of the meeting between President George W. Bush and Prime Minister Kallas, as well as schedules for the week and day of the meeting. There is also numerous press information regarding the announcement of the meeting and the meeting itself, including press briefings, press gaggles, and press schedules. Finally, there are compilations of meetings with world leaders and major activities of President George W. Bush for 2002.

Please note that a portion of classified records related to this request has not yet been processed. Additional records will be provided as they become available.

### **System of Arrangement**

The materials in FOIA 2016-0413-F are a systematic body of documents responsive to the topic of the FOIA. Researchers should consult an archivist about related materials.

Documents responsive to this FOIA were found in these collection areas – White House Office of Records Management (WHORM) Subject Files, Staff Member Office Files, and George W. Bush Presidential Electronic Records.

WHORM Subject Files are processed at the document level.

The WHORM Subject File compiled by the White House Office of Records Management is comprised of a series of documents assigned a letter/number combination and filed in a subject category. A complete listing of the subject categories including a detailed description of each category is available in our research room and on our website at [www.georgewbushlibrary.smu.edu](http://www.georgewbushlibrary.smu.edu).

Staff Member Office Files are maintained at the folder level by staff members within their individual offices and document all levels of administration activity.

Staff Member Office Files are processed at the folder level, that is, individual documents are not selected and removed from a folder for processing. While this method maintains folder integrity, it frequently results in the incidental processing of documents that are not wholly responsive to the subject area.

The Executive Office of the President (EOP) instance of the Electronic Records Archive (ERA) contains electronic records created or received by President George W. Bush. These records are stored in Search and Access Sets (SAS) that represent their originating computer program, such as Exchange Email or the Worker and Visitor Entry System (WAVES). In addition to records captured from the White House's electronic systems, EOP-ERA also contains records from the home and shared drives used by White House staff.

## **Related Collections and FOIA Requests -**

*2014-0098-F*

Appointments and Scheduling, White House Office of  
Presidential Daily Diary  
09/04/2002

*2014-0227-F[1]*

National Security Council – Records and Access Management  
Memcons and Telcons  
Memcon with Prime Minister Siim Kallas of Estonia, 09/04/2002

*2014-0482-F*

National Security Council – European Affairs  
Wilson, Damon  
Estonia [1]  
Estonia [2]

The following is a list of electronic search results lists (SRLs) and folders processed in response to FOIA 2016-0413-F:

### ***George W. Bush Electronic Records***

ARMS contains 497 assets.

Exchange contains 80 assets.

OA contains 2 assets.

RNC contains 18 assets.

WAVES contains 1 asset.

WHO contains 37 assets.

### ***George W. Bush Textual Records***

#### **Box 1**

#### **Records Management, White House Office of**

Subject Files - FG001-07 (Briefing Papers)

09/04/2002 [460992]

Subject Files - GI002 (Gifts to the President)

537783

Subject Files - PR005-01 (Photographs Granted)

540330

#### **Staff Member Office Files**

National Security Council - Records and Access Management

PRS Originals

0207094

0207414

Appointments and Scheduling, White House Office of  
Presidential Daily Diary Backup

09/04/2002

National Security Council - European Affairs

Directorate Chron Files

Memcon with Prime Minister Siim Kallas of Estonia, 09/04/2002

Volker, Kurt - Subject Files

Estonia [2002]

Strategic Initiatives, White House Office of

Rove, Karl - Presidential Schedules

09/04/2002