



## **Inventory for FOIA Request 2016-0184-F**

### **Tony Snow Staff Member Office Files Related to Media/Press Relations, Communications Strategies, and Public Aspects of the Presidency**

#### **Extent**

4 folders, approximately 181 pages

#### **Access**

Collection is open to all researchers. Access to George W. Bush Presidential Records is governed by the Presidential Records Act (PRA) (44 USC 2201) and the Freedom of Information Act (FOIA) (5 USC 552, as amended) and therefore records may be restricted in whole or in part in accordance with legal exemptions.

#### **Copyright**

Documents in this collection that were prepared by officials of the United States government as part of their official duties are in the public domain. Researchers are advised to consult the copyright law of the United States (Title 17, USC) which governs the making of photocopies or other reproductions of copyrighted material.

#### **Provenance**

Official records of George W. Bush's presidency are housed at the George W. Bush Presidential Library and administered by the National Archives and Records Administration (NARA) under the provisions of the Presidential Records Act (PRA).

#### **Processing by**

Staff Archivists, 2016. Previously restricted materials are added as they are released. Last Modified: 09/22/2016

#### **Scope and Content**

The materials in FOIA 2016-0184-F are a selective, not necessarily all inclusive, body of documents responsive to the topic of the FOIA. Researchers should consult the archivist about related materials.

FOIA 2016-0184-F requested materials related to Tony Snow Staff Member Office Files related to media/press relations, communications strategies, and public aspects of the presidency.

This FOIA primarily contains fact sheets, a briefing paper, and a seating chart. There are fact sheets related to immigration reform, health care, stem cells, and corporate average fuel economy (CAFE). Also present is a briefing paper regarding the James S. Brady Press Briefing Room, along with a seating chart.

### **System of Arrangement**

The materials in FOIA 2016-0184-F are a systematic body of documents responsive to the topic of the FOIA. Researchers should consult an archivist about related materials.

Documents responsive to this FOIA were found in these collection areas – Staff Member Office Files.

Staff Member Office Files are maintained at the folder level by staff members within their individual offices and document all levels of administration activity.

Staff Member Office Files are processed at the folder level, that is, individual documents are not selected and removed from a folder for processing. While this method maintains folder integrity, it frequently results in the incidental processing of documents that are not wholly responsive to the subject area.

### **Related Collections and FOIA Requests -**

Press Office, White House – Snow, Robert (Tony) – Subject Files

The following is a list of documents and folders processed in response to FOIA 2016-0184-F:

#### **Staff Member Office Files**

Press Office, White House

Snow, Robert (Tony) – Subject Files

Communications Overview 04/27/2007 – [Binder]

Press Office Manual

Snow Briefing – Domestic Policy May 2006 – [Binder]

White House Briefing Room